



New Mexico Regulation and Licensing Department
BOARDS AND COMMISSIONS DIVISION
Board of Barbers and Cosmetologists

Toney Anaya Building ▪ 2550 Cerrillos Road ▪ Santa Fe, New Mexico 87505
(505) 476-4690 ▪ Fax (505) 476-4665 ▪ www.RLD.state.nm.us/BarbersCosmetologists

SPECIAL EVENT, MOBILE BODY ART, OR GUEST LICENSE APPLICATION

Fee: \$ 100 - payable by Visa, MasterCard, money order, or cashier's check.
The application must be submitted at least ten (10) days prior to the event.

REQUIREMENTS

A. Any licensee desiring to sponsor a special event that will not be conducted at a licensed establishment must first obtain approval from the board office. The purpose of prior approval is to ensure professional integrity and that sanitation and safety requirements are met. An application on the form provided by the board office must be submitted at least ten days prior to the event. Approval for the special events may be made administratively.

B. All provisions of these regulations shall apply with the following exceptions:

1. Hand wash facilities shall be easily accessible to each procedure area and designated for use by artists only. Hand wash facilities or temporary hand wash facilities shall consist of antibacterial liquid soap, single use paper towels, and adequate supply of potable water dispensed through a continuous flow spout. Wastewater shall be collected and disposed of in a sanitary manner.
2. Body artists may bring pre-sterilized instruments or instruments that have been sterilized at another location with documentation showing a negative spore test result within the previous 30 days. On site sterilization units may be used and shall comply with Part 5 of these rules.
3. After the last procedure is completed, all procedure areas shall be cleaned and disinfected.

C. A guest licensee is a body artist who is licensed in another jurisdiction or meets the requirements of licensure in New Mexico and shall practice 30 days or less in New Mexico. Registration is required before any person may act as a guest licensee. An applicant for registration as a guest licensee must:

1. Hold current licensure as a body artist in another jurisdiction or have the education or experience relating to the applicable type of New Mexico license requested; and
2. Be under the sponsorship of a New Mexico licensed body artist.

D. To be registered as a guest licensee the following must be submitted to the board:

1. Verification of sponsorship by a licensed body artist;
2. A complete application;
3. Registration fee; and
4. Verification of licensure in another jurisdiction.

E. Applicants not licensed in another jurisdiction must provide documentation of education and experience relating to the applicable type of New Mexico license requested.

F. Guest body art registration will expire 30 days from the date of issuance. A guest license shall not extend beyond 30 days unless the licensee petitions the board and provides documentation that licensee has not worked thirty days in New Mexico. A guest license shall be granted only once within a 12 month period.

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Print clearly and use blue or black ink only. Incomplete applications will be returned.

All licensing information provided is public information.

Enclose the fee of \$100 with this application.

APPLICANT INFORMATION

Name (last, first, middle): _____

Street Address: _____

City, State, Zip code: _____

Date of Birth: _____ Phone: _____

ESTABLISHMENT AND/OR EMPLOYMENT INFORMATION

Place of Employment: _____

Dates of Employment: _____

Name of licensed sponsor: _____ License # _____

Other state(s) licensed in: _____

EVENT INFORMATION - Provide specific details.

Name of event: _____

Location: _____

Purpose: _____

Date(s) of event: _____

Indicate infection/safety control provisions (if applicable): _____

PARTICIPANT INFORMATION

List staff members, students, licensees, or others who will participate: _____

EVENT COORDINATOR INFORMATION

Name (*last, first, middle initial*): _____

Street address: _____

City, state, zip code: _____

Phone (Day): _____ (Evening): _____ (Cell): _____

This form must be signed in the presence of a Notary Public.

Signature of Applicant

Date

STATE OF NEW MEXICO, County of _____

_____, being duly sworn, says that he/she is the person referred to in this application and that the statements therein contained are true in every respect.

Subscribed and sworn to before me this _____ day of _____ 20____ A.D.

Witness my hand and seal hereunto attached.

Signature of Notary Public

My Commission Expires